

Sangamon Schools Credit Union

John Lowe Education Grant



1. The John Lowe Education Grant was created in loving memory of John Lowe. Lowe was an educator himself, having a deep passion for children and education. The John Lowe Grant established by Sangamon Schools Credit Union is open to all school staff employed by a Sangamon County school, Lincoln Land Community College, University of Illinois at Springfield, Sangamon Area Special Education District, and Capital Area Career Center, who is a member of Sangamon Schools Credit Union. This grant has been put into place to help make education brighter for everyone.
2. Grant applications must be filled out in their entirety. If an application is not fully completed it will be disqualified. If an applicant is not at first successful, we invite that employee to resubmit the application for the following quarter. Sangamon Schools Credit Union does not keep the applications on file; therefore the school employee is responsible for the resubmission of the application.
3. Grant Applications may be submitted by mail or in person with attention to Melissa Williamson. Due dates may be found on the John Lowe Education Grant Application.
4. Recipients of the John Lowe Education Grant and the respective school principal will receive notification via mail no later than the date specified on the application form.
5. Sangamon Schools Credit Union administration and staff will deliver the grant proceeds to the respective winners at their school. Along with the proceeds the SSCU will bring a special treat for the recipient to share. A photo of the Principal, Teacher, and Administrative Staff member will be taken.
6. SSCU would like to request that pictures be taken of the project for which the grant money was used. The pictures will in no way be publicized, however they are needed for auditing purposes.
7. Application Deadlines will permanently be:

Due Date	Award Date
October 1 st	October 15 th
December 1 st	December 15 th
February 1 st	February 15 th
April 1 st	April 15 th
8. If there are any questions about the John Lowe Education Grant please ask your school Ambassador or contact Sangamon Schools Credit Union at (217) 241-9781.

Sangamon Schools Credit Union
1124 Centre West Drive
Springfield, IL 62704
(217) 241-9781

SSCU John Lowe Education Grant Application

Please complete **all** information requested on the application form. Please print or type.
Original form must be submitted. Photo copies and/or fax are not accepted.

Name: Last _____ First _____

Position: _____

School Name: _____

School Street Address: _____

City, Zip Code: _____, IL _____

School Telephone No.: 217 _____ E-mail Address: _____

Grant Data

Complete the following. Leaving blanks **will** disqualify your application.

Grant/Project Title: _____

IL State Standards: _____

Strategies/How will you achieve your goals? _____

How will your grant enhance student learning? _____

How will your grant promote education? _____

(continued on back)

Amount of grant money being requested: \$ _____
(Up to but not more than \$200.00. If more than \$200.00, recipient is responsible for obtaining difference.)

ITEMIZED BUDGET:

_____	_____
_____	_____
_____	_____
_____	_____

Grant Schedule

SUBMITTED BY 5:00 P.M. ON:

October 1st
December 1st
February 1st
April 1st

AWARDED BY 2:00 P.M. ON:

October 15th
December 15th
February 15th
April 15th

Grant Procedures

- **Members of Sangamon Schools Credit Union**, employed by a public school in Sangamon County, may apply for the SSCU John Lowe Education Grant.
- Grants are to be submitted in person or by mail to Sangamon Schools Credit Union as per the above scheduled dates and times.
- Criteria for the awarding of grant(s) is at the discretion of Sangamon Schools Credit Union.
- Grant recipient will be notified by the award date by written notice at their school/office.
- Grant recipient is responsible for providing, to SSCU, pictures (a minimum of 5; photos or digital) of their project, and these photos may be used as verification of fund usage.
- Sangamon Schools Credit Union has the right to publicize the grant using text and pictures.
- Sangamon Schools Credit Union has the right to observe/visit the project/classroom/etc. and the recipient of the grant.
- If you are not successful on your first application, you may resubmit the application in a following cycle. Non-winning applications will **not** automatically be resubmitted.
- In order to have an application resubmitted for consideration, a new copy **must** be either mailed or resubmitted in person to the Sangamon Schools Credit Union.
- Failure to complete an item **will** disqualify your grant application.

Applicant's Signature: _____ Date: _____

Administrator/Supervisor Signature: _____ Date: _____